

## Administrative Plan Review

ADMIN CHAPTER	PROPOSED CHANGES
<b>Table of Contents</b>	
<b>Chapter 1</b> STATEMENT OF POLICIES AND OBJECTIVES	<u>CHANGED:</u> CHA Goals and Strategies
<b>Chapter 2</b> FAIR HOUSING	<u>CORRECTED:</u> spelling and formatting
<b>Chapter 3</b> ELIGIBILITY	<u>CHANGED:</u> <ul style="list-style-type: none"> <li>• Income Targeting to reflect MTW Agreement</li> <li>• Work Requirement Policy</li> <li>• Criminal Background - Arrests</li> <li>• Verbiage information provided to housing providers</li> </ul>
<b>Chapter 4</b> APPLICATIONS, WAITING LIST AND TENANT SELECTION	<u>ADDED:</u> <ul style="list-style-type: none"> <li>• Updates sent electronically</li> </ul> <u>CHANGED:</u> <ul style="list-style-type: none"> <li>• Verbiage for when an applicant is removed from the waiting list</li> <li>• Income Targeting to reflect MTW Agreement.</li> <li>• Notification letters and applicant response</li> </ul>
<b>Chapter 5</b> BRIEFINGS AND VOUCHER ISSUANCE	<u>CHANGED:</u> <ul style="list-style-type: none"> <li>• Addition of family member that requires care due to medical need</li> </ul>

		<p><u>CHANGED:</u></p> <ul style="list-style-type: none"> <li>• Voucher term to include tolling time</li> </ul>
<p><b>Chapter 6</b> INCOME AND SUBSIDY DETERMINATIONS</p>		<p><u>CHANGED:</u></p> <ul style="list-style-type: none"> <li>• Self certification of assets</li> <li>• Rent reform to remove incentive</li> </ul>
<p><b>Chapter 7</b> VERIFICATIONS</p>		<p><u>CHANGED</u></p> <p>:</p> <ul style="list-style-type: none"> <li>• Pulling EIV reports on interim recertifications</li> <li>• Changed verification of earned income requests</li> <li>• Verification of homeless preference</li> </ul>
<p><b>Chapter 8</b> UNIFORM PHYSICAL CONDITION STANDARDS AND RENT REASONABLENESS</p>		<p>:</p> <p><u>ADDED:</u></p> <ul style="list-style-type: none"> <li>• The ability to use HQS back into the Chapter</li> </ul> <p><u>CHANGED:</u></p> <ul style="list-style-type: none"> <li>• Removed scoring for UPCS</li> <li>• Changed verbiage for biennial inspections</li> <li>• Changed verbiage to add HUD approved initiative to inspect CHA owned property</li> <li>• Clarified “if eligible” to move when unit is in abatement</li> <li>• Changed the criteria used while performing rent reasonableness</li> </ul>
<p><b>Chapter 9</b></p>		<p><u>ADDED:</u></p>

GENERAL LEASING POLICIES		<ul style="list-style-type: none"> <li>• Verbiage to ensure the number of bedrooms on the RFTA are reflected on tax records</li> <li>• Verbiage to allow rent negotiations to be accepted by mail, fax or email</li> </ul>
<b>Chapter 10</b> MOVING WITH CONTINUED ASSISTANCE AND PORTABILITY		<p><u>CHANGED:</u></p> <ul style="list-style-type: none"> <li>• PIH Notice Reference to updated Notice throughout the Chapter</li> <li>• Changed verbiage throughout to reflect HUD changes to the new portability rule (updated PIH)</li> </ul>
<b>Chapter 11</b> REEXAMINATIONS		<p><u>ADDED:</u></p> <ul style="list-style-type: none"> <li>• A change in processing interims due to loss of income</li> <li>• Removal of EIV for interims</li> </ul> <p><u>CHANGED:</u></p> <ul style="list-style-type: none"> <li>• Biennial and triennial throughout and changed verbiage to regularly scheduled reexamination</li> <li>• PHA Initiated Interims to reflect same verbiage as Required Reporting in the same chapter.</li> </ul>
<b>Chapter 12</b> TERMINATION OF ASSISTANCE AND TENANCY		<p><u>CHANGED:</u></p> <ul style="list-style-type: none"> <li>• Terms of over-subsidy and termination of assistance</li> </ul>
<b>Chapter 13</b> OWNERS		<p><u>CHANGED:</u></p> <ul style="list-style-type: none"> <li>• Information provided to include informational meeting</li> <li>• Added available resources i.e. HCV Resource Room</li> <li>• Removed Protecting Tenants at Foreclosure Act. This ended 12/31/14</li> </ul>
<b>Chapter 14</b> PROGRAM INTEGRITY		No changes except formatting
<b>Chapter 15</b> SPECIAL HOUSING TYPES		<p><u>ADDED:</u></p> <ul style="list-style-type: none"> <li>• removed verbiage that referred to minimum renters eligibility for Homeownership</li> </ul>

		<ul style="list-style-type: none"> <li>• Homeownership - Added a voucher expiration after 180 days and a need to requalify</li> <li>• Removed Public Housing verbiage</li> </ul>
<b>Chapter 16</b> PROGRAM ADMINISTRATION		<p><u>CHANGED:</u></p> <ul style="list-style-type: none"> <li>• Exception payment standard increase for opportunity areas</li> <li>• Changed policy on repayment redetermination to comply with 40% rule.</li> </ul>
<b>Chapter 17</b> PROJECT BASED VOUCHERS		<p><u>ADDED:</u></p> <ul style="list-style-type: none"> <li>• Initial inspections are valid for 90 days after passing inspection for PBV units.</li> <li>• Turnover Inspections – added language to refer to Chapter 8 of Admin Plan</li> <li>• Income targeting to reflect MTW Agreement</li> <li>• CHA’s ability to perform rent reasonableness on properties owned directly or indirectly by CHA</li> <li>• Added language from Appendix R to reflect CHA providing PBV assistance for up to 100% at owned properties</li> <li>• Changed terms of Choice Mobility (need HUD approval)</li> <li>• Added supportive services offered to RAD PBV</li> <li>• Added vacancy payment policy to RAD PBV</li> </ul>
<b>GLOSSARY</b>		<p><u>ADDED:</u> <u>RAD and definition for RAD</u></p>